

Barstow Community College District

Business & Finance Committee

Minutes: March 22, 2017 12:00 p.m. to 1:00 p.m. Admin Conf Room

Present: Michelle Berndt, CSEA; Ramon Vasconcellos, Academic Senate; Stephen Eaton, Vice President; Maureen Davis, Budget Analyst/Recorder; George Walters, Chairperson; Lisa Holmes, Director of Research

Absent: Kevin Frias, ASG; Rick Hernandez, Director of Maintenance & Operations;; Heather Minehart, Mid-Management; Lewis Goldstein, BCFA

Guest:

Welcome:

Maureen welcomed everyone.

Approval of agenda:

Approved

Approval of minutes:

February 22, 2017: Approved

Discussion Item: BAPs:

Discussion: George said we are not "ranking" the BAPs, we are only establishing which ones fit into the categories we established at the last meeting which are, in order: Enrollment Goals, Legislative Requirements, Safety and Security, One-Time Funding, and Cost Savings. The committee discussed each item on the list. Stephen said he would combine our list with the IEC ranking and forward one document to Cabinet for review.

Follow-up: Annually

Discussion Item: Strategic Priority Update:

Discussion: Stephen reported that each person responsible for the seven priorities are to report out to him by March 31. Item A: Educate College Community on Financial Risk Management part one: Explain benefits of a Board Approved Reserve is being completed by posted a list of pros in a document to be posted on the IEC website. Part two: Facilitate Discussions Regarding District-Wide Risks will be in the form of a list to be given to Stephen. We have talked about this at the February committee meeting as well as in the monthly Board meetings.

Follow-up: None

Other:

No other topics were presented.

Follow-up: None

Next Meeting: April 26, 2017 12:00 pm -1:00 pm in the Admin Conference Room.

Barstow Community College District

Business & Finance Committee

Minutes: April 26, 2017 12:00 p.m. to 1:00 p.m. Admin Conf Room

Present: Stephen Eaton, Vice President; Maureen Davis, Budget Analyst/Recorder; Brenda Findley, Chairperson; Heather Minehart, Mid-Management
Absent: Kevin Frias, ASG; Rick Hernandez, Director of Maintenance & Operations;;; Lewis Goldstein, BCFA; Michelle Berndt, CSEA; Ramon Vasconcellos, Academic Senate; Lisa Holmes, Director of Research
Guest:

Welcome:

Maureen welcomed everyone.

Approval of agenda:

No vote, No Quorum

Approval of minutes:

March 22, 2017: No Vote, No Quorum

Discussion Item: Update on Accreditation Report:

Discussion: Stephen Eaton reported that in light of his departure at the end of May, he will write as much as possible before leaving and will highlight the areas that need more work. He will try to do Priority #3 before the others so Brenda can ask any questions before he leaves. Stephen also mentioned that Bob Pacheco helped write the 2012 review and the Student Success & Equity program so may the College might want to hire him as a Consultant to help finish writing the report.

Follow-up: May

Discussion Item: Labor Budget Update:

Discussion: Maureen Davis reported the full time employee salaries and benefits have been rolled initially. There is much work to be done to show the steps in Classified and Management salaries, add new positions, make changes in budget codes for certain positions, etc.

Follow-up: May

Other:

Heather suggested moving the May meeting up by one week so the Faculty members could attend since the regular meeting date is after graduation. Brenda agreed that this should be done.

Follow-up: None

Next Meeting: May 17, 2017 12:00 pm -1:00 pm in the Admin Conference Room.